



# COMMONWEALTH of VIRGINIA

JAMES W. STEWART, III  
COMMISSIONER

DEPARTMENT OF  
BEHAVIORAL HEALTH AND DEVELOPMENTAL SERVICES

Post Office Box 1797  
Richmond, Virginia 23218-1797

Telephone (804) 786-3921  
Fax (804) 371-6638  
[www.dbhds.virginia.gov](http://www.dbhds.virginia.gov)

## MEMORANDUM

**TO:** Community Services Board and Local Government Department Executive Directors  
and Behavioral Health Authority Chief Executive Officer  
State Hospital and Training Center Directors  
State Board of Behavioral Health and Developmental Services Members  
Behavioral Health and Developmental Services Advocates

**FROM:** Paul R. Gilding  
Community Contracting Director

**SUBJECT:** **FY 2015 and FY 2016 Performance Contract, Partnership Agreement, and CSB Administrative Requirements Exposure Drafts**

**DATE:** **December 31, 2013**

Sections 37.2-508 and 37.2-608 of the Code of Virginia require the Department to make the standard performance contract form that it intends to use for Fiscal Years (FY) 2015 and FY 2016 available six months before the beginning of the fiscal year and to solicit public comments about it for 60 days. The attached exposure drafts meet this requirement. Two years ago, § 37.2-508 was amended to permit a biennial performance contract. The Department elected to implement a two-year contract, renewable annually with the insertion of new parts of the contract, such as Exhibit A, for the second year.

Exposure drafts of the FY 2015 and FY 2016 Community Services Performance Contract and Central Office, State Facility, and CSB Partnership Agreement, the contract documents, and the CSB Administrative Requirements are available for your review and comment on the Department's web site at [www.dbhds.virginia.gov/OCC-default.htm](http://www.dbhds.virginia.gov/OCC-default.htm). Changes from the FY 2013 and FY 2014 documents are highlighted in **red text**; additions are shown with **underlined text**, and deletions are shown with **~~stricken text~~**. Minor editorial changes or clarifying text or changing routine dates, such as the contract term or dates in Exhibit E, are not highlighted in red text or shown with editing marks. These exposure drafts reflect routine or minor changes to the documents used in the past two fiscal years, except for significant revisions related to substance abuse prevention on pages 10-12 of the contract and pages 9, 36, and 37 in the CSB Administrative Requirements. While the documents appear to be longer than the current contract, the increased length is the result of inserting the three contract amendments on the DOJ Settlement Agreement and the DAP added in the last two years and changing the font from Ariel 11 to the more readable Times Roman 12.

## FY 2015 and FY 2016 Performance Contract Exposure Drafts

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If you have any questions about these drafts, please call me at (804) 786-4982 or e-mail me at [paul.gilding@dbhds.virginia.gov](mailto:paul.gilding@dbhds.virginia.gov). Please send your comments and suggested changes, particularly provisions that could be deleted or that need to be added, to me by the **close of business on March 3, 2014**. You can e-mail comments to me or FAX them to (804) 371-0092. Please reference page and section numbers in the documents and include proposed language to address the concerns in your comments; this will be very helpful for the Performance Contract Committee as it works on the FY 2015 and FY 2016 Performance Contract.

After the close of the public comment period, the Performance Contract Committee will consider all comments and suggested changes. The Committee also may need to consider any legislation or appropriations enacted by the General Assembly during its session this winter that will affect our services system. The final FY 2015 and FY 2016 Performance Contract will be finished and distributed by May 2, 2014 to CSBs for their use. Thank you for your participation in this very important public comment process.

Enclosures (3)

pc:	Jack W. Barber, M.D.	Martha Kurgens	Les H. Saltzberg
	Jae H. Benz	Neila L. Gunter	Russell S. Sarbora
	Connie Cochran	Cynthia A. Hatch	Michael A. Schaefer
	Victoria H. Cochran	Kevin A. Howard	Michael A. Shank
	Donald D. Darr	Dee A. Keenan	Hervey E. Sherd
	Charline A. Davidson	Janet S. Lung	Randy B. Sherrod
	Sterling G. Deal, Ph.D.	James M. Martinez, Jr.	James W. Stewart, III
	Heidi R. Dix	William O'Bier	Dawn A. Traver
	Kathy B. Drumwright	Michael R. Olsen	Gail M. Taylor
	Chris Foca	Russell C. Payne	Robert J. Villa
	Adrienne H. Ferriss	Tammy E. Peacock	Margaret S. Walsh
	Nancy C. Ford	John J. Pezzoli	Florence B. Wells
	Olivia J. Garland, Ph.D.	Mellie E. Randall	Steven Wolf, Ph.D.
	A. Wayne Glover	Gail B. Rheinheimer	Allyson K. Tysinger
	Linda B. Grasewicz	Cecily J. Rodriguez	Joe Flores
	Marion Y. Greenfield	Beverly Rollins	Susan E. Massart
	Kenneth M. Gunn, Jr.	Joel B. Rothenberg	Mary Ann Bergeron